

Minutes of the Parish Council meeting held on the 9 April 2018 at the Elmsett Methodist Church Hall.

04.18.00 **PRESENT:** Mr A Newman in the chair, Mr Nick Bird, Mrs M Hinton, Mr G Hinton, Mr S Coram, Mr J Sones, Mr A Woodgate, the Clerk and 2 members of the public

04.18.01 **APOLOGIES:** No apologies

04.18.02 **DECLARATIONS OF INTEREST ON AGENDA ITEMS:** The Chairman declared an interest in finance – review of clerk’s salary.

04.18.03 **MINUTES OF PREVIOUS MEETING:** The minutes of the Parish Council meeting held on 19 February were signed as an accurate record.

04.18.04 4.1 **COUNTY COUNCILLOR’S REPORT:** The County Councillor gave his report to the Annual Parish Meeting

4.2 **DISTRICT COUNCILLOR’S REPORT:** The District Councillor reported to the Annual Parish Meeting.

04.18.05 **MATTERS ARISING:** The Chairman updated the meeting on the progress of the Neighbourhood Plan which has now been distributed and the completed ones are being collected as well as a number being completed on-line. The grant funding had been settled and the underspend had been repaid. The Chairman will have to reapply for the next financial year to complete the project.

John Sones reported that the spring clean had taken place but because of the bad weather people elected to do it when weather permitted.

04.18.06 **FINANCE:** The clerk reported on the end of year cheques that had been signed since the last meeting. Methodist Church Hire £25 (Neighbourhood Plan), HMRC £194 – Employer’s Tax, Babergh DC £309.36 - dog and litter bin emptying for the year. Winsor Clarke Brackenbury £440.40 printing of questionnaires, letters and envelopes for Neighbourhood Plan. Andrew Woodgate £24.37 expenses for NP, J Francis £14.80 exps NP, £2,280 Places4People Consultant’s fees for NP, £2,592.31 Groundwork UK – NP grant refund. Cheques signed at the meeting. SALC - £21.60 6 months payroll services. CPRE -£36.00 Annual Subs.

Review of Clerk’s salary – the Chairman declared an interest and took no part in the discussion. The clerk said that the last review was in 2015. The clerk also pointed out that the workload had increased because of having to comply with new regulations and procedures. It was agreed to increase the salary by 5% and to increase the hours from 18 to 21 per month.

04.18.07 **PLANNING:** DC/18/00799 – Outline Planning Application (Access to be considered) – Erection of up to 7 No dwellings with garages. Land at Hadleigh Road, Aldham. The chairman and members of the parish council had seen the comments made on the application by Aldham PC and although a neighbouring village, wished to support them with their comments.

DC/1600447. Erection of 7 No dwellings and associated works, including construction of a new vehicular access to alter proposed layout. The Malting, Whatfield Road, Elmsett.

The owners of the Nursery had written to the council clarifying their position. This was read. It was agreed that the previous comments already made on this application should be repeated but to remind the planners that the nursery does exist.

04.18.08 **DATES FOR NEXT MEETINGS:** 14 May, 11 Jun, 23 Jul, 17 Sep, 29 Oct and 10 December 2018.

The meeting closed

Signed:- Dated:-.....

Chairman