

Minutes of the Parish Council meeting held on the 25 March 2019 at the Elmsett Methodist Church Hall.

**PRESENT:** Mr A Newman in the chair, Mr N Bird, Mr S Coram, Mr G Hinton, Mr J Sones, Mr A Woodgate, one member of the public and the Clerk.

03.19.01c **APOLOGIES:** Mrs M Hinton

03.19.02c **DECLARATIONS OF INTEREST ON AGENDA ITEMS:** There were no declarations of interest.

03.19.03c **RECESS FOR PUBLIC COMMENTS:** Discussion revolved around the planning application at Sproughton.

03.19.04c **PLANNING: DC/19/00567 –** Closure of Burstall Lane, Sproughton. The parish council agreed to object to the application and recommend refusal of the application as its approval would lead to an unacceptable increase in traffic movements and delays at locations where excessive queuing already exists at peak times.

03.19.05c **REVIEW OF POLICIES:** As part of the audit requirements the council is required to review its policies. Financial Regulations – the review highlighted control measures that should be put in place and adopted. The Regulations were approved and adopted. Standing Orders – Model Standing Orders 2018 were reviewed and adopted. Risk Assessment and Internal Control Documentation were reviewed and adopted.

03.19.06c **DATES OF NEXT MEETINGS:** Annual Parish Meeting 15 April, 2019 and Annual Parish Council Meeting 13 May, 2019.

The meeting closed

Signed:- .....

Dated:-.....

Chairman