

Minutes of Elmsett Parish Council meeting held on 1 April, 2025 at the Methodist Church Hall.

- 04.25.00 **PRESENT:** Alan Newman in the chair, Paul Firman, Nick Bird, Andrew Woodgate (late), John Sones, Fiona Watt, Robert Lindsay SCC, and Leigh Jamieson BDC, and the clerk was present.
- 04.25.01 **APOLOGIES:** Fran Williams (illness)
- 04.25.02 **DECLARATIONS OF INTEREST ON AGENDA ITEMS:** There were no declarations of interest.
- 04.25.03 **MINUTES OF PREVIOUS MEETING:** Minutes of the Meeting held on 25 February and 5 March were signed as accurate records.
- 04.25.04 **CORRESPONDENCE:** Chairman confirmed that the advertisement for a new clerk has been sent to SALC to be included on their website. A copy is also on the noticeboard and the council's website.
- 04.25.05 **NEIGHBOURHOOD PLAN REVIEW:** Babergh have received the submission draft Elmsett Neighbourhood Plan Focused Review but as Babergh has a number of these to be dealt with it will be reviewed on a first come first served basis.
- 04.25.06 **RECESS FOR PUBLIC COMMENT:** There were no members of the public present.
- 04.25.07 **DEVOLUTION:** The Chairman confirmed that this matter is now open for consultation and there is a website for the public to have their say.

There are various meetings and updates on the matter which will be circulated to all councillors to keep everyone informed.

- 04.25.08 **FINANCE:** The following invoices were verified for electronic payment. Clerk to set up Fiona Watt and Paul Firman to authorise.

Elmsett Meth ch	Hire of hall 5-3-25	£26.00
HMRC	Employee Tax	£344.80
A Newman	Salary shortfall	£464.06
E & A Village Hall	Hedge and grass cutting	£1,227.00
ICO	Data Protection Fee	52.00
Places4People	Nplan Consultant's fee	£3,922.80
T Hitchcock	Grass cutting Mar 25	£75.00
SALC	Payroll services	£22.80
SALC	Membershp Renewal	£382.44
A Newman	Rmbt (zoom & cartridges)	£314.31
Places4People	Consultation fee re DC/24/05269	£195.00

Bank Reconciliation – the clerk prepared an up-to-date bank reconciliation for the Annual Parish Meeting.

Donation to Village Hall for grasscutting. It was agreed to pay 50% of the cost of grass cutting of £1,227.00.

The clerk confirmed that the date for audit was week commencing 19 May.

It was agreed that the clerk should be granted up to 10 hours for hand-over when the new clerk is appointed.

04.25.09 **DATES FOR NEXT MEETINGS:** 13 May Annual Parish Council Meeting, 17 June, 22 July 16 September, 28 October, 9 December all at The Methodist Church Hall

The meeting closed.

Signed:-..... Dated:-.....
Chairman