

Minutes of the Annual Parish Council meeting held on the 13 May at the Methodist Church Hall

- 05.19.00 **PRESENT:** Mr A Newman in the chair, Nick Bird, Stan Coram, Andrew Woodgate, Fiona Watt, Andrew Morton, District Councillor L Jamieson, the Clerk, and 3 members of the public.
- 05.19.01 **ELECTION OF CHAIRMAN:** There being no other nominations – Alan Newman was unanimously elected as Chairman. **Election of Vice Chairman** – there being no further nominations – Nick Bird was unanimously elected. **Village Hall Rep** – Stan Coram. **SALC Rep** – Nick Bird/Alan Newman. Chairman reminded all members that they could attend the SALC meetings, agendas and minutes are circulated to all. The Chairman welcomed the two new councillors and District Councillor Jamieson to the meeting.
- 05.19.02 **APOLOGIES:** John Sones, County Councillor Lindsay.
- 05.19.03 **DECLARATION OF ACCEPTANCE OF OFFICE:** All councillors signed an acceptance of office. The clerk confirmed that John Sones had previously signed a declaration of office.
- 05.19.04 **DECLARATIONS OF INTEREST ON AGENDA ITEMS:** Nick Bird declared an interest under planning at Mill Farm. Andrew Morton declared an interest under planning at 1 Sawyers. Both members signed the interest book.
- 05.19.05 **MINUTES OF PREVIOUS MEETING:** The minutes of the Parish Council meeting held on 15 April were signed as an accurate record.
- 05.19.06 **MATTERS ARISING:** Good Neighbourhood Scheme – the clerk to put a piece in the newsletter.
- 05.19.07 **7.1 COUNTY COUNCILLOR'S REPORT:** The report was received late and circulated to members following the meeting.
- 7.2 DISTRICT COUNCILLOR'S REPORT:** I am delighted to have won the Babergh council elections in the ward of South East Cosford and I look forward to working with the Elmsett parish council and village community for the next four years.
- The Conservatives now have 15 councillors and other political groups have 17, which means the Conservatives no longer have a majority. The Independents have 8 councillors, the Greens including myself have four councillors, LibDems 3 and Labour 2. The leader and his or her cabinet will be voted on by the whole council at its first annual meeting on May 22.
- On a personal level I have lived in Bildeston for the last 15 years with my wife. It will be an honour to represent the residents of the area to the best of my ability to maintain the communities we love.

Leigh Jamieson District Councillor – South East Cosford
leigh.jamieson@babergh.gov.uk Tel: 01449 744407, Mob: 07825 290605.

- 05.19.08 **CORRESPONDENCE:** **1)** Invitation to Buckles Farm – 26 June. The clerk has circulated the invitation on the website and in the newsletter. **2)** The council had received an email regarding the condition of the verge following works to clear the ditch in Ipswich Road. It was felt that the verge had been reinstated appropriately but it was agreed to monitor the effectiveness of the works.
- 05.19.09 **RECESS FOR PUBLIC COMMENTS** – There was a recess for public comment.
- 05.19.10 **NEIGHBOURHOOD PLAN UPDATE:** The Chairman confirmed the Plan is now with the Examiner and it is hoped to have a response by the end of May. The next stage being a referendum to be arranged by Babergh DC.
- 05.19.11 **FINANCE:** Accounts Due – invoices were verified and cheques were signed as shown below.

	Sum	Purpose	Powers for expenditure
Alan Newman	29.63	Laminator & pouches	N Plan (reimbursement)
Alan Newman	15.00	Stamps Hire x	LGA 1972 (reimbursement)
Methodist Church	150.00	10	LGA 1972 s 133
SALC	225.60	Internal Audit Fee Grasscutting	LGA 1972
T Hitchcock	60.00	15.4.19	Open Spaces Act 1906

The clerk confirmed that the first precept instalment of £5,200 had been received from Babergh and that £10,000 had been transferred to Nationwide BS. It was also agreed that signatories to the bank accounts would be updated to include the new councillors.

The clerk confirmed that places had been booked on the training sessions being held for new councillors on 12 June for Fiona and Andrew.

The report following the internal audit had been circulated. The clerk confirmed that there were some recommendations on procedures and that these would be implemented. It was also noted that although the Asset Register had been updated and the insurance premium had been increased this had not been recorded in the minutes. The asset register has been updated and both the bus shelter and tree guard on The Green had been revalued and the insurance cover increased to reflect this. The Council approved the Annual Governance and Accountability Return for external audit.

- 05.19.10 **PLANNING:** **DC/19/01945** - Willow Barn, Manor Road, Elmsett – Erection of garden storage shed and covered patio area. There were no objections raised.

DC/19/01898 - 1 Sawyers - Erection of a single storey rear extension, single storey side extension; and front porch extension. (Andrew Morton having declared an interest took no part in the discussion). There were no objections raised.

DC/19/01949 - Mill Farm, Hadleigh Road, Elmsett - Erection of 2no detached dwellings following demolition of 3no vacant outbuildings. (Nick Bird having declared an interest took no part in the discussion). Members discussed the application at length and took into account the emerging Neighbourhood Plan and recommended refusal. The following being the comments sent to BDC –

The parish council is aware of and did not object to the approval of DC/18/03100 notification of prior approval for the conversion of 3 single storey agricultural buildings to dwellings. However, we do have concerns relating to the current application. The emerging Neighbourhood Plan for Elmsett is in the final stages, being with the Independent Examiner, it is therefore a material consideration.

Policy EMST1 - Spacial Strategy of the Plan states,

The Neighbourhood Plan area will accommodate development commensurate with Elmsett's designation of a Hinterland Village. The focus for new development will be within the Built-up Area Boundary, as defined on the proposals map. Limited development may also be permitted within the Rookery Road Hamlet Settlement boundary identified on the Proposals Map.

Proposals for development located outside the Built-Up Area Boundary (BUAB) or Rookery Road Hamlet Settlement Boundary will only be permitted where it can be satisfactorily demonstrated that there is an identified local need for the proposal and that it cannot be satisfactorily located within the BUAB/Settlement Boundary.

The application site is not in the Built-up Area Boundary.

05.19.11 **DATES FOR NEXT MEETINGS:** 1 July, 5 August 16 September, 28 October & 9 December.

The meeting closed

Signed:-..... Dated:-.....

Chairman