

Minutes of the Elmsett Parish Council meeting held on the 29 May at the Methodist Church Hall

05.18f.00 **PRESENT:** Mr A Newman in the chair, Mr Nick Bird, Mrs M Hinton, Mr G Hinton and Mr J Sones.

05.18f.01 **APOLOGIES:** Andrew Woodgate and Stan Coram.

05.18f.02 **DECLARATIONS OF INTEREST ON AGENDA ITEMS:** No declarations

05.18f.03a **Approval of Section 1 - Annual Governance Statement 2017/18 –** Members of the parish considered the statements relating to internal control with respect to the Accounting Statements for the year ended 31 March 2018 and agreed to approve them and to be signed accordingly.

05.18f.03b **Approval of Section 2 – Accounting statements 2017/18 –** Having had the accounts internally audited and all transactions having been supported by appropriate documentation the members of the council approved the Accounting Statements which were duly signed to certify that they presented fairly the financial position of the parish council.

It was agreed that the chairman should get an appropriate gift in appreciation of carrying out the internal audit.

05.18f.04 **ACCOUNTS DUE:** Cheques were signed £120.00 grasscutting 20/4 & 10/5 – T Hitchcock. Elmsett Methodist Church - Hire of Hall for NP £15.00, A Newman £89.99 – Repayment for McAfee.

05.18f.05 **DATES FOR NEXT MEETINGS:** 11 June and 23 July
The meeting closed

Signed:-.....

Chairman

Dated:-.....