

# Notes of the Meeting of the Elmsett Neighbourhood Plan Steering Group

21st May 2018

## Persons present

Alan Newman, Jeremy Francis, Stan Coram, Ian Chambers, Jim Crabtree, David Ford, Andrew Morton, Allan Mountfield, Andrew Woodgate and Ian Poole

Apologies Amanda Bishop

1

Alan Newman and Ian Poole set out the current position of the Plan Alan said that we had approval from Locality for AECOM to undertake an independent site assessment of all the sites that were included in the Babergh “call for sites” exercise as shown on their latest plans and that We had also received a first stage grant offer for the 2018/19 work. Alan needed to complete the due diligence report and the formal offer should then be made to us in early June. No problems were expected as we had the 2017/18 grant as a straightforward payment following the same process.

2

Andrew Woodgate reported that further analysis of the housing survey was ongoing and he produces some bar charts that would eventually inform the plan and be included in it.

3

Ian Poole said that writing the plan should commence and he would be doing that for us using information collected from Babergh, the household survey and other sources. He wanted certain sections, such as the history of the village, to be written by us and Allan Mountfield volunteered. The vision and objectives were discussed at length.

4

Ian said we were making good progress and projected that we could have the plan ready to be going to a pre submission consultation (six week period) in late September early October. It was agreed that we needed a further meeting with Babergh DC that Ian would organise, hopefully for August, after he had sent them an early draft.